



ADMINISTRATION COMMITTEE AGENDA

November 7, 2022

5:30pm

- 1. Call to Order**
- 2. Approval of Minutes**
- 3. Economic Development**
 - a. Authorization to Submit a Grant Application to the New York State Office of Community Renewal for Block Grant Funding to Replenish the Micro-Enterprise Grant Fund
- 4. Community Safety and Security Committee Agenda**
- 5. Community Services Committee Agenda**
- 6. Infrastructure Committee Agenda**
- 7. County Manager**
 - a. Position Appointment Commissioner of Niagara County Department of Economic Development
 - b. Set Public Hearing for the Tentative Budget for the Year 2023
 - c. Set Public Hearing for Assessment Tax Roll for the Niagara County Water District
 - d. Set Public Hearing for Assessment Tax Roll for the Niagara County Refuse District
 - e. Set Public Hearing for Assessment Tax Roll for the Niagara County Sewer District
- 8. Treasurer's Office**
 - a. Distribution of Mortgage Tax
- 9. Human Resources**
 - a. Resolution to Participate in and Receive Funds from NYS Frontline Health Care Worker Bonus Program Second Vesting Period
 - b. Resolution to Participate in and Receive Office of Mental Health (OMH) Funds for Worker Recruitment and Retention
- 10. Risk Management**
 - a. Award of Niagara County Pharmacy Benefit Management Services RFP #2022-44
- 11. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
October 11, 2022
5:30 PM**

PRESENT: ADMINISTRATION

D. Godfrey
A. Nemi
W. Collins
M. Grozio
I. Myers
C. Robins

Others:
R. Wydysh

Excused:
R. Bradt

STAFF

R. Updegrave
K. Alexander
D. Huntington
P. Lopes
J. Pitarresi
K. Schuler
H. Soles

OTHERS

M. Casale, Economic Development
M. Filicetti, Sheriff
B. Seaman, District Attorney
J. Cicchetti, Probation
J. Schultz, Fire Coordinator
L. Kelemen, Mental Health
G. Meal, Public Works
J. Gaston, B&G/Parks
N. Allen, Engineering
M. Bergman, Public Works
W. Flynn, Information Technology
J. Bieber, Water

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:32 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of September 12, 2022. The minutes were approved by A.Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Economic Development

a. Approval of an Agreement with Niagara Tourism & Convention Corporation

W. Collins made a motion. M. Grozio seconded it. Passed unanimously.

b. Authorization to Convey Certain Tax Liens to Niagara Orleans Land Improvement Corporation

A. Nemi made a motion. W. Collins seconded it. Passed unanimously.

c. Fixing Date and Notice for the Public Hearing to Gather Public Comments Regarding the Effectiveness of the COVID Small Business Assistance Fund

A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

d. Fixing Date and Notice for the Public Hearing Application for Micro-Enterprise Grant Funds

D. Godfrey made a motion. M. Grozio seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
October 11, 2022
5:30 PM**

4. Community Safety and Security Committee Agenda

Resolutions:

NCSO Extension of Residential Substance Abuse Treatment Grant to 2023
NCSO Budget Modification – Asset Forfeiture Funds Purchase of Ballistic Vests
NCSO Budget Modification – Accept Domestic Terrorism Prevention Grant
NCSO Budget Modification – American Rescue Plan Act Funds
NCSO School Resource Officer Agreement with Newfane Central School District
NCSO Forensic Laboratory Budget Modification – Create & Fill Senior Forensic Criminalist
NCSO Budget Modification – Accept FY22 Paul Coverdell Forensic Science Improvements Grant
NCSO Budget Modification – Perimeter Gates Replacement Project
DA Budget Modification – Assistant District Attorney Off-Hour Court Appearance Stipend
Committee Approval for Probation to Renew Raise the Age Grant
Fire Coordinator's Office Budget Modification – Accept Payments for Fire Investigation Fees
Fire Coordinator's Office Budget Modification – Accept Payments for TRT Incident on 7/8/22

I. Myers made a motion. C. Robins seconded it. Passed unanimously.

5. Community Services Committee Agenda

Resolutions:

MH Budget Modification – Accept US DOJ Comprehensive Opioid, Stimulant, and Substance Abuse Program Grant, Create one (1) Licensed Clinician Position
MH Budget Modification – Accept SAMHSA Certified Community Behavioral Health Clinic Grant, Create one (1) Community Mental Health Aide Position and one (1) Account Clerical I Position

I. Myers made a motion. A. Nemi seconded it. Passed unanimously.

6. Infrastructure Committee Agenda

Resolutions:

Resolution Providing for a Public Hearing to Consider a Certain Amendment Increasing Water Rates of the Niagara County Water District
Water District Budget Modification for Electric Costs
Information Technology Residency Waiver for GIS Analyst
Information Technology Security Information Management Capital Project Budget Modification
Buildings & Grounds Lease Agreement with NCCC for the Trott Access Center
Department of Public Works Budget Modification – Security/Building Maintenance Expenses
Disbanding the Bond Lake Environmental and Beautification Committee
Approval of Lease Extension between the County of Niagara and Groff's Café on the Green, LLC
Award of Contract – Court House HVAC Improvements, Phase 1
Award of Contract – East Canal Road Culvert Rehabilitation
Wilson-Burt Road Bridge over Hopkins Creek Change Order No. 1
Upper Mountain Rd over Fish Creek Culvert Replacement Consultant Amendment No.1-Final
Lockport Rd Culvert over Cayuga Creek Culvert Replacement Consultant Amendment No. 1-Final
Slayton Settlement Rd Bridge over Eighteen Mile Creek Consultant Amendment No. 2-Final
Department of Public Works Budget Modification – Create & Fill Four (4) P/T Truck Drivers

W. Collins made a motion. C. Robins seconded it. Passed unanimously.

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
October 11, 2022
5:30 PM**

7. County Attorney

a. Resolution to Authorize the County Attorney to use funds from the Committed Fund Balance for CWM Litigation Matters

A. Nemi made a motion. C. Robins seconded it. Passed unanimously.

8. Legislature

a. Resolution in Support of the Snowmobile Trail Development and Maintenance Fund

M. Grozio made a motion. I. Myers seconded it. Passed unanimously.

b. Authorizing Niagara County to Enter into an Inter Municipal Agreement for the Regional Dredging Management Council

D. Godfrey made a motion. C. Robins seconded it. Passed unanimously.

9. Human Resources

a. Resolution to Participate in and Receive Funds from NYS Frontline Health Care Worker Bonus Program

A. Nemi made a motion. W. Collins seconded it. Passed unanimously.

10. Adjournment

A motion was made by M. Grozio to adjourn. I. Myers seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:11 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: October 13, 2022

Department Submitting agenda item: Economic Development

Date of Committee Meeting: November 7, 2022

Title: Authorization to Submit a Grant Application to the New York State Office of Community Renewal for Block Grant Funding to Replenish the Micro-Enterprise Grant Fund

Brief Summary: Authorization is needed to apply for a new round of Micro-Enterprise Grant Program funds. These funds are used to assist new and micro businesses within the towns and villages of Niagara County. The three cities in the county administer their own programs.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE
OFFICE OF COMMUNITY RENEWAL FOR BLOCK GRANT FUNDING
TO REPLENISH THE MICRO-ENTERPRISE GRANT FUND**

WHEREAS, the Niagara County Legislature has requested that the Niagara County Department of Economic Development apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the micro-enterprise grant fund, and

WHEREAS, the Niagara County Development Corporation (the "NCDC") is assisting in the facilitation of the Program and has requested that the County provide the OCR funding to the NCDC as a grant for the purpose of assisting small businesses throughout the County, and

WHEREAS, the Program will result in substantial benefit to Niagara County in the form of new investment and new employment positions, and

WHEREAS, the County held a public hearing at the Legislative Chambers, Courthouse, Lockport, New York on the 15th day of November at 5:45 p.m., to obtain citizens' views regarding the CDBG program as administered by OCR and the program, now, therefore, be it

RESOLVED, that the Chairman of the Legislature is hereby authorized to submit a grant application on behalf of Niagara County to the OCR to support the Program, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project, and be it further

RESOLVED, that following the County Attorney's review the grant agreement with OCR and all related documents associated with the OCR grant shall be executed pursuant to the Niagara County Contract Policy, and be it further

RESOLVED, that following the County Attorney's review the agreement with NCDC for the implementation of the Program, and administration of the OCR grant shall be executed pursuant to the Niagara County Contract Policy.

ECONOMIC DEVELOPMENT COMMITTEE

ADMINISTRATION COMMITTEE



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA November 7, 2022

1. Call to Order
2. Approval of minutes from previous meeting
3. Sheriff
 - Res.-Renew Inter-Municipal Laboratory Agreement w/Orleans Cty.
 - Res.-Acceptance of FY20 Explosive Detection Canine Team Grant
 - Res.-Infinigy Solutions Contract Change Order No. 1
 - Res.-Acceptance of FY22 Gun Involved Violence Elimination Grant.
4. Public Defender
 - Res- Assignment of Lease 170 East Ave in the City of Lockport.
5. Probation
 - Res.-NYS Pretrial Services Award
6. Fire Coord/Emerg. Svcs.
 - Res.- Award of Contract -County Ambulance Services Medical Director
 - Res.- Budget Modification – Accept FY2020 Technical Rescue & Urban Search and Rescue Grant Program



Community Services Committee

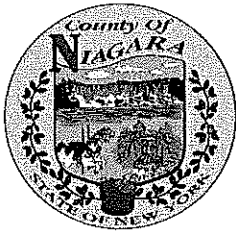
AGENDA - Meeting of November 7, 2022

- 1. Call to Order**
- 2. Approval of Minutes of October 11, 2022**
- 3. Office of Mental Health**
 - a) 2023 Contracts – Mental Health Department
- 4. Youth Bureau**
 - a) Niagara County Youth Bureau - NYS Aid Application
- 5. Niagara County Community College**
 - a) Resolution to Support Funding for NCCC HVAC System Replacement
- 6. Motion to Adjourn**



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
Monday, November 7, 2022
MEETING NO. 10
5:30 PM

- 1. Call to Order**
- 2. Meeting Minutes – October 11, 2022**
- 3. Solid Waste – Approval**
 - a. Regulations for Solar Panel Law Compliance
- 4. Buildings and Grounds – Approval**
 - a. Cassadaga Job Corps Lease Renewal at Trott ACCESS Center
 - b. Purple Heart Veteran's Monument Funding and Design Award
- 5. Parks – Approval**
 - a. Golf Course Rates
 - b. Budget Modification for Golf Cart Purchase
- 6. Engineering – Approval**
 - a. Project Awards
 - i. Award Krull Park Lakeshore Wall
 - ii. Award A DelSignore Roof Replacement Project
 - b. Change Order
 - i. Akron Road Rehabilitation Project Consultant Final
 - ii. Culvert Replacement Project Final
 - c. Budget Modification – Court House Boiler Replacement Project
 - d. Budget Modification – Civic Building Boiler Replacement Project
- 7. Highway – Approval**
 - a. NYSDOT Snow & Ice Extension
 - b. Budget Modification – Equipment Purchases
- 8. Adjourn**



Administration Committee

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Today's Date: October 31, 2022

Department Submitting agenda item: County Manager

Date of Committee Meeting: November 7, 2022

Title: Position Appointment Commissioner of Niagara County Department of Economic Development

Brief Summary: This resolution recommends re-appointment of Michael Casale as Commissioner of the Department of Economic Development for an additional five (5) years.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**POSITION APPOINTMENT COMMISSIONER OF
NIAGARA COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT**

WHEREAS, under the Local Law establishing an Administration Code for the County of Niagara, the County Manager shall make appointments for the position of Commissioner of Economic Development subject to the confirmation of the County Legislature, and

WHEREAS, under the guidance of the Commissioner of Economic Development, site development has become a major focus of the staff, and the Commissioner has taken a lead role in the regional effort to develop more available industrial space to further capitalize on new and existing business expansion, and

WHEREAS, under the leadership and direction of the Commissioner of Economic Development business outreach has become a top priority of the department resulting in more than 500,000 engagements with the business community since the pandemic, and

WHEREAS, a major aspect of the business outreach effort continues to be the Niagara County Business Growth & Retention Program, which under the direction and facilitation of the Commissioner of Economic Development, includes meetings with 75-100 Niagara County businesses annually with participation from other economic development alliance partners, and

WHEREAS, these efforts were instrumental in helping businesses navigate the COVID-19 restrictions and became, and continue to be, an invaluable resource as businesses seek out programs to assist in their recovery and growth, and

WHEREAS, upon review, consideration and recommendation for appointment by the County Manager, it has been determined that Michael Casale best meets the qualifications to continue serving in the position of Commissioner of the Niagara County Department of Economic Development, now, therefore, be it

RESOLVED, that Michael Casale be appointed to a five (5) year term, with a contract effective March 12, 2023 – March 12, 2028 to the position of Commissioner of Niagara County Department of Economic Development, and be it further

RESOLVED, that the salary of the Commissioner of the Niagara County Department of Economic Development be increased to \$115,000 for 2023, \$120,000 for 2024, \$125,000 for 2025, with a 2% increase in each of the final two years of the contract.

ADMINISTRATION COMMITTEE

ECONOMIC DEVELOPMENT COMMITTEE



Administration Committee

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Today's Date: November 1, 2022

Department Submitting agenda item: County Manager

Date of Committee Meeting: November 7, 2022

Title: Fours resolutions to set the public hearings for the 2023 Niagara County Budget, Water District, Sewer District and Refuse District Budgets

Brief Summary: Public Hearing to be on 12/6/22. Niagara County at 5:40, Refuse District at 5:20, Sewer District at 5:30, and Water District at 5:10.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

NIAGARA COUNTY LEGISLATURE

FROM: _____ DATE: _____ RESOLUTION #

APPROVED
NIAGARA CO. ATTORNEY

COMMITTEE ACTION

LEGISLATIVE ACTION

Noes _____
Abs. _____ Noes _____
By _____

Approved: Ayes _____ Abs. _____
Rejected: _____ Ayes _____

Referred:

SET PUBLIC HEARING FOR THE TENTATIVE BUDGET FOR
THE YEAR 2023

WHEREAS, the County Manager of the County of Niagara has submitted a tentative budget to the Niagara County Legislature, and

WHEREAS, pursuant to Section 359 of the County Law, a public hearing must be held, now, therefore, be it

RESOLVED, that a public hearing be held in the Niagara County Courthouse, Lockport, New York at 5:40 p.m. on the 6th day of December 2022, to review the tentative budget for the year 2023, and, be it further

RESOLVED, that the maximum salaries that may be fixed and payable during said fiscal year 2023 to members of the Legislature and the Chairman thereof, respectively, remain at the 2022 salary level and are specified as follows:

MEMBERS OF THE LEGISLATURE:	\$19,075 Annually
MAJORITY LEADER, MINORITY LEADER:	\$19,575 Annually
CHAIRMAN OF THE LEGISLATURE:	\$22,075 Annually

and be it further

RESOLVED, that the Clerk of the Niagara County Legislature is hereby authorized to publish notice of same in the Union Sun & Journal and the Niagara Gazette.

ADMINISTRATION COMMITTEE

FROM: _____ DATE: _____
RESOLUTION # _____

APPROVED
NIAGARA CO. ATTORNEY _____

Noes _____
Abs. _____ Noes _____
By _____

COMMITTEE ACTION

LEGISLATIVE ACTION
Approved: Ayes _____ Abs. _____
Rejected: _____ Ayes _____

Referred: _____

**SET PUBLIC HEARING FOR ASSESSMENT TAX ROLL FOR
THE NIAGARA COUNTY WATER DISTRICT**

WHEREAS, the Niagara County Water District has submitted an assessment tax roll through the County Manager of the County of Niagara to the Niagara County Legislature, and

WHEREAS, pursuant to Section 271 of the County Law, a public hearing must be held, now, therefore, be it

RESOLVED, that a public hearing be held in the Niagara County Courthouse, Lockport, New York at 5:10 p.m. on the 6th day of December 2022, to review the assessment tax roll for the Niagara County Water District, and, be it further

RESOLVED, that the Clerk of the Niagara County Legislature is hereby authorized to publish notice of same in the Union Sun & Journal and the Niagara Gazette.

ADMINISTRATION COMMITTEE

NIAGARA COUNTY LEGISLATURE

FROM: _____ DATE: _____
RESOLUTION # _____

APPROVED	COMMITTEE ACTION	LEGISLATIVE ACTION
NIAGARA CO. ATTORNEY _____	_____	Approved: Ayes _____ Abs. _____
Noes _____	_____	Rejected: _____ Ayes _____
Abs. _____ Noes _____		
By _____	_____	Referred: _____

**SET PUBLIC HEARING FOR ASSESSMENT TAX ROLL FOR
THE NIAGARA COUNTY REFUSE DISTRICT**

WHEREAS, the Niagara County Refuse District has submitted an assessment tax roll through the County Manager of the County of Niagara to the Niagara County Legislature, and

WHEREAS, pursuant to Section 271 of the County Law, a public hearing must be held, now, therefore, be it

RESOLVED, that a public hearing be held in the Niagara County Courthouse, Lockport, New York at 5:20 p.m. on the 6th day of December 2022, to review the assessment tax roll for the Niagara County Refuse District, and, be it further

RESOLVED, that the Clerk of the Niagara County Legislature is hereby authorized to publish notice of same in the Union Sun & Journal and the Niagara Gazette.

ADMINISTRATION COMMITTEE

NIAGARA COUNTY LEGISLATURE

FROM: _____ DATE: _____
RESOLUTION #

APPROVED	COMMITTEE ACTION	LEGISLATIVE ACTION
NIAGARA CO. ATTORNEY _____	_____	Approved: Ayes _____ Abs. _____
Noes _____	_____	Rejected: _____ Ayes _____
Abs. _____ Noes _____		
By _____	_____	Referred: _____

**SET PUBLIC HEARING FOR ASSESSMENT TAX ROLL FOR
THE NIAGARA COUNTY SEWER DISTRICT**

WHEREAS, the Niagara County Sewer District #1 has submitted an assessment tax roll through the County Manager of the County of Niagara to the Niagara County Legislature, and

WHEREAS, pursuant to Section 271 of the County Law, a public hearing must be held, now, therefore, be it

RESOLVED, that a public hearing be held in the Niagara County Courthouse, Lockport, New York at 5:30 p.m. on the 6th day of December 2022, to review the assessment tax roll for the Niagara County Sewer District #1, and, be it further

RESOLVED, that the Clerk of the Niagara County Legislature is hereby authorized to publish notice of same in the Union Sun & Journal and the Niagara Gazette.

ADMINISTRATION COMMITTEE



Administration Committee

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Today's Date: October 31, 2022

Department Submitting agenda item: Treasurer's Office

Date of Committee Meeting: November 7, 2022

Title: Distribution of Mortgage Tax

Brief Summary payment of mortgage tax to municipalities

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

DISTRIBUTION OF MORTGAGE TAX

WHEREAS, Niagara County has received mortgage tax monies for the period April, 2022 through September, 2022 in the amount of \$4,669,529.22, and

WHEREAS, the Recording Officer has previously distributed \$1,201,639.86 to the Niagara Frontier Transportation Authority, \$1,141,707.50 to the State Mortgage Tax Agency, and retained \$130,904.89 for approved county administrative expenses, and

WHEREAS, that Recording Officer has remitted the remaining monies collected to the County Treasurer for distribution to various Niagara County towns, villages and cities, now therefore be it

RESOLVED, that the sum of **\$2,352,580.87** reflects mortgage tax monies for the period April 1, 2022 through September 30, 2022 to be distributed, and the same be and hereby is, apportioned as follows among the various towns, villages and cities of the County of Niagara:

TOWNS	Cambria	\$ 71,740.62
	Hartland	29,283.75
	Lewiston	259,736.81
	Lockport	280,609.00
	Newfane	87,878.39
	Niagara	91,515.21
	Pendleton	117,772.57
	Porter	68,484.69
	Royalton	66,743.17
	Somerset	64,371.38
	Wheatfield	226,717.64
	Wilson	52,788.82
VILLAGES	Middleport (Hartland)	\$ 432.72
	Middleport (Royalton)	4,760.03
	Lewiston	29,978.06
	Youngstown	12,229.14
	Barker	4,204.83
	Wilson	5,434.46

CITIES	Lockport	\$ 192,901.94
	Niagara Falls	323,013.48
	North Tonawanda	<u>361,984.16</u>
	TOTAL:	\$2,352,580.87

and be it further

RESOLVED, that the County Treasurer be, and hereby is, directed to pay the Supervisors of the various towns, village treasurers, and city treasurers the amounts recorded above and that this document shall be sufficient authorization to the County Treasurer to make the payments in accordance with the above direction.

ADMINISTRATION COMMITTEE

APPROVED FOR SUBMISSION

CHAIRMAN

MAJORITY LEADER

MINORITY LEADER



Administration Committee

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Today's Date: 11/1/22

Department Submitting agenda item: Human Resources

Date of Committee Meeting: 11/7/22

Title: Resolution to Participate in and Receive Funds from NYS Frontline Health Care Worker Bonus Program Second Vesting Period

Brief Summary: Participation in and Receiving Funds from NYS Frontline Health Care Worker Bonus Program Second Vesting Period. Qualified employers pursuant to Part ZZ of Chapter 56 of the Laws of 2022 are to provide eligible frontline health care workers with bonuses to recruit, retain, and reward health care and mental hygiene workers.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**RESOLUTION TO PARTICIPATE IN AND RECEIVE FUNDS FROM NYS FRONTLINE
HEALTH CARE WORKER BONUS PROGRAM SECOND VESTING PERIOD**

WHEREAS, Governor Hochul launched the Health Care Worker Bonus Program pursuant to Part ZZ of Chapter 56 of the Laws of 2022, and

WHEREAS, the Health Care Worker Bonus Program allows qualified employers to issue bonus payments to frontline health care workers to “recruit, retain, and reward health care and mental hygiene workers” meeting specified eligibility requirements, and

WHEREAS, the bonus amounts will be commensurate with the number of hours worked by eligible workers covered by the Health Care Worker Bonus Program during the five designated vesting periods for up to a total of \$3,000 per covered worker, and

WHEREAS, the five vesting periods will be designated as Vesting Period 1: 10/1/21 – 3/31/22, Vesting Period 2: 4/1/22 – 9/30/22, Vesting Period 3: 10/1/22 – 3/31/23, Vesting Period 4: 4/1/23 – 9/30/23, Vesting Period 5: 10/1/23 – 3/31/24, and

WHEREAS, that qualified employees who work at least 20 hours but no more than 30 hours per week are eligible for a bonus of \$500, qualified employees who work at least 30 but no more than 35 hours per week are eligible for a bonus of \$1,000, qualified employees who work at least 35 hours per week are eligible for a bonus of \$1,500, and

WHEREAS, that qualified employees are eligible for up to two vesting periods and the maximum any qualified employee may receive is \$3,000, and

WHEREAS, the funds to pay for this initiative will be paid by the NYS Frontline Health Care Worker Bonus Program, and

WHEREAS, eligible frontline direct care health and mental hygiene care workers are designated by title within the regulation, and

WHEREAS, Niagara County is designated as a qualified employer and must provide eligible employees with an Employee Attestation Form which must be completed and be returned to Niagara County administration prior to submitting claims for bonus payments, and

WHEREAS, Niagara County as a qualified employer must submit timely claims to NYS and must pay timely approved and funded bonus amounts to qualified employees based on the number of hours worked during the applicable vesting periods, and

WHEREAS, the Human Resources Department will work with the Mental Health Department and Public Health Department Administration, Management and Budget Office, County Manager’s Office, and Niagara County Treasurer’s Office to coordinate bonus payments to eligible employees pursuant to the NYS Frontline Health Care Worker Bonus Program, and now, therefore, be it

RESOLVED, that the following budget modification be effectuated:

INCREASE ESTIMATED REVENUE:

Public Health

A.20.4059.000 43489.07	Other Health – NYS Healthcare Worker’s Bonus	\$29,066
A.20.4189.401 43489.07	Other Health – NYS Healthcare Worker’s Bonus	\$19,916

Mental Health

A.21.4310.000 43489.07	Other Health – NYS Healthcare Worker’s Bonus	\$61,361
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INCREASE APPROPRIATIONS

Public Health

A.20.4059.000 71015.00	NYS Healthcare Worker’s Bonus	\$27,000
A.20.4189.401 71015.00	NYS Healthcare Worker’s Bonus	\$18,500
A.20.4059.000 78200.00	FICA Expense	\$2,066
A.20.4189.401 78200.00	FICA Expense	\$1,416

Mental Health

A.21.4310.000 71015.00	NYS Healthcare Worker’s Bonus	\$57,000
A.21.4310.000 78200.00	FICA Expense	\$4,361



Administration Committee

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Today's Date: 11/1/22

Department Submitting agenda item: Human Resources

Date of Committee Meeting: November 7, 2022

Title: Participate In and Receive NYS Office of Mental Health (OMH) Funds for Worker Recruitment and Retention

Brief Summary: Participation In and Receiving NYS Office of Mental Health (OMH) Funds for Worker Recruitment and Retention. NYS Mental Health has made available recruitment and retention funds to provide retention bonuses in a manner similar to those authorized under the HCWB Program.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested:

Associated Costs:

Benefits & Risks:

**RESOLUTION TO PARTICIPATE IN AND RECEIVE OFFICE OF MENTAL HEALTH (OMH)
FUNDS FOR WORKER RECRUITMENT AND RETENTION**

WHEREAS, Governor Hochul launched the Health Care Worker Bonus Program pursuant to Part ZZ of Chapter 56 of the Laws of 2022, and

WHEREAS, the Health Care Worker Bonus Program allows qualified employers to issue bonus payments to frontline health care workers to “recruit, retain, and reward health care and mental hygiene workers” meeting specified eligibility requirements, and

WHEREAS, the bonus amounts will be commensurate with the number of hours worked by eligible workers covered by the Health Care Worker Bonus Program during the five designated vesting periods for up to a total of \$3,000 per covered worker, and

WHEREAS, the five vesting periods will be designated as Vesting Period 1: 10/1/21 – 3/31/22, Vesting Period 2: 4/1/22 – 9/30/22, Vesting Period 3: 10/1/22 – 3/31/23, Vesting Period 4: 4/1/23 – 9/30/23, Vesting Period 5: 10/1/23 – 3/31/24, and

WHEREAS, that qualified employees who work at least 20 hours but no more than 30 hours per week are eligible for a bonus of \$500, qualified employees who work at least 30 but no more than 35 hours per week are eligible for a bonus of \$1,000, qualified employees who work at least 35 hours per week are eligible for a bonus of \$1,500, and

WHEREAS, that qualified employees are eligible for up to two vesting periods and the maximum any qualified employee may receive is \$3,000, and

WHEREAS, the funds to pay for this initiative will be paid by the NYS Frontline Health Care Worker Bonus Program, and

WHEREAS, eligible frontline direct care health and mental hygiene care workers are designated by title within the regulation, and

WHEREAS, Niagara County is designated as a qualified employer and must provide eligible employees with an Employee Attestation Form which must be completed and returned to Niagara County administration prior to submitting claims for bonus payments, and

WHEREAS, Niagara County as a qualified employer must submit timely claims to NYS and must pay timely approved and funded bonus amounts to qualified employees based on the number of hours worked during the applicable vesting periods, and

WHEREAS, not all employees of the Department of Mental Health were deemed eligible for the NYS Frontline Health Care Worker Bonus Program, however non-eligible employees are still vital to the efficient operation of the department and the delivery of healthcare services and programs, and the administration of those services and programs provided, and

WHEREAS, NYS OMH has made available Recruitment and Retention Funds to provide retention bonuses in a manner similar to those authorized under the HCWB program for staff in OMH programs that are otherwise not eligible under the HCWB program, and

WHEREAS, the Human Resources Department will work with the Mental Health Department Administration, Management and Budget Office, County Manager's Office, and Niagara County Treasurer's Office to coordinate the OMH recruitment and retention in a consistent manner with those bonus payments to eligible employees pursuant to the NYS Frontline Health Care Worker Bonus Program, and now, therefore, be it

RESOLVED, that the following budget modification be effectuated:

INCREASE ESTIMATED REVENUE:

A.21.4310.000 44490.00 Mental Health Revenue	\$41,984
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INCREASE APPROPRIATIONS:

A.21.4310.000 71017.00 Recruitment and Retention Bonus	\$39,000
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A.21.4310.000 78200.00 FICA Expense	\$2,984
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Award of Niagara County Pharmacy Benefit Management Services
RFP #2022-44

WHEREAS, the Niagara County Health Plan “NCHP”) through Niagara County Purchasing, conducted a Request for Proposal (“RFP) for provision of pharmacy benefit management services for the years 2023 and 2024; and

WHEREAS, the NCHP Plan Administrator, with the assistance of the County’s healthcare consultant, conducted a review of responses, formulated a detailed data analysis of comparative pricing, formularies, financials and member disruption; and

WHEREAS, 5 vendors responded to the RFP and 2 Finalists were chosen (1 incumbent, 1 new bidder), all responses were reviewed and finalists had an opportunity to respond to questions, and submit best and final offers; and

WHEREAS, based on the factors of cost reduction, discount guarantees, rebate cash advances, higher discounts and lower fees combined with no member disruption; and

WHEREAS, the NCHP Plan Administrator and County Manager correspondingly recommend to the Legislature that Niagara County remain with the incumbent Independent Health; and be it

RESOLVED, that the Niagara County Legislature hereby approves the award of an agreement between NCHP and Independent Health Pharmacy Benefit Dimensions (“PBD”) for the period beginning January 1, 2023 to December 31, 2024, for provision of) Pharmacy Benefit Management Services, and be it further

RESOLVED, that the Chairman of the Legislature or County Manager is hereby authorized and directed to execute said contracts in form and content as reviewed and approved as to legal form by the Niagara County Attorney.

ADMINISTRATION COMMITTEE